

ENVIRONMENTAL CLINIC REPORT

NAME: _____ DATE: _____
PLACEMENT: _____ SUPERVISOR: _____

Note: Consult Guidance Procedures Memo on Client Confidentiality before completing this form.

- A. How many hours have you worked since last report? _____
(Attach time log) Total hours to date _____
- B. Describe the kinds of cases/matters have you been assigned.
- C. Describe the types of skills you have performed or will perform for these assignments. (Interviewing clients or witnesses; counseling clients; negotiating; legal or fact analysis or strategy; trial or administrative hearing; drafting comments, motions, discovery/FOIA requests, pre-trial papers, pleadings, etc.; drafting briefs or memos for court; internal memos; site visits; other)
- D. Describe the types of skills you have observed or will observe for these assignments.
- E. Describe any problems you have experienced in obtaining case assignments, instruction or supervision.

